

# Food Stamp Complaint Form

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Provided by the Indiana Home Care Task Force

Your Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email: \_\_\_\_\_

Food Stamp Case Number (if you have one): \_\_\_\_\_

I am writing to file a complaint under §7 CRF 271.6 based on the failure of Food Stamp Program administrators/staff in Indiana to properly process my case and promptly issue benefits to which I believe I am entitled. Below you will find more information regarding my complaint.

Please investigate my case and ensure that Indiana handles my case in accordance with Food Stamp Program law and policy. I appreciate your assistance in getting my benefits as soon as possible. Please keep me informed of the progress of your investigation and let me know if there is any further information I can provide.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Attach additional pages if necessary.

1. Date(s) and where problem occurred (office, internet, call center, etc.):
2. Describe the problem/complaint. Be as specific as possible. (You may want to attach copies of any notices, letters or emails you sent and/or received.)
3. Describe any efforts you have made to resolve the problem and any response.
4. What result do you want?

**Mail or fax, or E-Mail your complaint to both persons below.**

*If you would prefer the Indiana Home Care Task Force to send the complaint for you, Call, E-mail, or fax us. Our contact information is at the bottom of this page.*

Tim English  
Regional Administrator  
USDA Food and Nutrition Service  
77 West Jackson Boulevard, 20th Floor  
Chicago, IL 60604-3507  
Fax: 312-353-1533  
Tim.English@fns.usda.gov

Jessica Shahin  
Associate Deputy Administrator  
USDA Food and Nutrition Service  
3101 Park Center Drive, Room 926  
Alexandria, VA 22302  
Fax: 703-305-2312  
Jessica.Shahin@fns.usda.gov

**Mailing this form does not protect your legal rights.**

To appeal a denial of benefits, follow the instructions in your denial notice. Do not wait to see if your complaint letter helps.

If you need legal help, search <http://www.indianajustice.org/Home/PublicWeb/LegalSvcs> on the web or call Indiana Legal Services at 317-631-9410 or 800-869-0112.

**The Indiana Home Care Task Force has serious concerns regarding Indiana's new system for providing Hoosiers with benefits. If you would, please also answer the following questions. Your answers can help us win a system that truly works for Indiana families.**

A. Food Stamps: In the past year:

Did you apply for Food Stamps? _____	How many times? _____
How many people were you requesting help for? _____	Were you denied? _____
Were you told of your appeal rights? _____	Did you appeal? _____
Were you told to re-apply? _____	

B. Medicaid: In the past year:

Did you apply for Medicaid? _____	How many times? _____
How many people were you requesting help for? _____	Were you denied? _____
Were you told of your appeal rights? _____	Did you appeal? _____
Were you told to re-apply? _____	

Ask the Task Force works for change, check the ways you are willing to help:

- Yes, you can share my story with the media.
- Yes, you can share my story with legislators.
- Yes, you can share my story with other government officials.
- Yes, I will help the Task Force gather stories from other families.